

Policy on working in partnership with parents



Noah's Ark play school recognises that parents are the child's first carers and educators and therefore their views and knowledge of their children are paramount in ensuring that we are able to provide the best possible care.

The Key Person Approach

We operate a key person approach in order to provide the best possible working relationship for each child and their family and to ensure that individual needs are recognised and supported. For more information on how the nursery operates the key person approach please refer to the policy.

Sharing of Information

We encourage the sharing of information both on a daily basis and setting aside regular times to discuss each child's developmental progress with their nominated key person. Each key person is responsible for collecting a portfolio of evidence for their key child's developmental profile. This is looked upon as being a shared document and parents and carers are encouraged to provide information through their own observations and photos to also be included. We rely on parents to keep us updated on their child's progress at home and concerning any changes to routine, diet and general health and well-being. We strongly believe that the more information shared between the staff at Noah's Ark and parents regarding the child's learning leads to improved outcomes for the children.

We regularly provide parents with information regarding the nursery through newsletters, posters, parent consultations and information evenings and mornings.

Families who have English as an additional language

The nursery is committed to ensuring all families feel welcome and included in the setting and we have adopted certain practices to help support families with EAL. We also support children within the setting by using lots of visual aids, signing, props and puppets, labels and signs in home languages, multi-language books and tapes and finding out key words to help with communication to name but a few

Induction and Transitions

When initially settling a new child into the play school, we work together with the parents to devise the best induction programme that will help both the child and their parents become confident with our routines and familiar with the staff. Children are offered an induction morning to spend the morning with us before they start with their parent or carer.

Open-door Policy

Noah's Ark operates an 'open-door' policy with regard to discussing any concerns with parents and we are committed to working together to resolve any problems or worries about a child or the care that they receive.

If a parent has a concern about their child they are encourage to speak to their child's key person. Any other issues regarding the play school should be taken to Nicole, the manager or one of the supervisors who can organise a meeting, if appropriate, to discuss them. If the parent is unhappy with the outcome and feels it has not been successfully resolved, they should follow the nursery's complaints procedure.

Parents are invited to be involved in the play school, they are welcomed to come in as a Parent helper (a signup sheet in the room) or to offer help if they have a skill or interest they can share with the children.

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